

**FORBUSH MEMORIAL LIBRARY  
Board of Trustees  
AGENDA for MEETING of  
Tuesday, April 14, 2020, 5:00 PM**

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TOWN OF WESTMINSTER

*Due to current ongoing conditions this meeting will be held remotely. Log-in information will be provided by calling 978-874-7416 prior to meeting.*

Call to Order, approval of Minutes of March 10, 2020

Correspondence: None

Director's Report:

Implementation of town closure policy re: library during pandemic  
Jon Maxwell: set up laptop for Sue L's work at home, Zoom for conferencing  
Status of new hire in children's room  
Contribution to S & E article

Committee Reports:

Curatorial (no written report):

Building & Grounds:

Custom display shelving for children's room installed  
Public display cabinet moved

Old Business

MBLC Library Giving Day

New Business

Consideration of director temporary succession policy

Adjournment

Next Meeting date: *Tuesday, May 5, 2020, 5:00 pm*