

# Forbush Memorial Library

Board of Trustees: Meeting Agenda

Tuesday, August 8, 2023, 6:30 PM

Eloranta Room

2023 AUG -3 AM 9:05

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RECEIVED

Call to Order: approval of Minutes of July 11, 2023

Correspondence: None

## Director's Report

Staff registered for Research Institute for Public Libraries (RIPL) event 9/18, 19, at Devens

ARIS form preparation underway

Partial payment sent to Mark Girouard for website photos

Reimbursement received from WCC re: Great Decisions

## Committee Reports

### Curatorial Committee

Recommendation on charges, credit line, for Friedman's use of images

### Building & Grounds

Chiller update

Furnace pump: no repair determined yet

Fire panel replacement cost to Capital Planning postponed

Sliding door upgrade initiated

### Technology

Report of Tech Thursday meeting of July 14<sup>th</sup>

Web content being drafted

Report on network upgrade with town

### Outreach/Friends

Report on planning meeting for Friends recruitment effort

Report on memorial service for Marta & Wayne Klemetti

Plans for Book Sale at Neighbors Helping Neighbors on August 13<sup>th</sup>:

Touch-A-Truck at WES will be August 19<sup>th</sup>.

## Old Business

Review of current library policies

Personal Behavior Policy (1<sup>st</sup> review)

Visitor Code of Conduct Policy (Town of Westminster policy)

Privacy and Confidentiality Policy (1<sup>st</sup> review)

Child Safety Policy (1<sup>st</sup> review)

## New Business

Review of current library policies

Acceptance of Gifts

Access to Special Collections

Naming of Library Memorials

Trustee candidate update

Adjournment    Next Meeting: **Tuesday, September 12, 2023, 6:30 pm.**