

FORBUSH MEMORIAL LIBRARY
Board of Trustees
AGENDA for MEETING of
Tuesday, August 13, 2019, 5:00 PM

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TOWN OF WESTMINSTER

Call to Order, approval of Minutes of July 9, 2019

Correspondence:

none

Director's report:

ARIS report underway, due to MBLC August 16th

Visit to Eco-Efficiency Center at Devens to see surplus furniture, supplies

Met with Capital Planning Committee 6/23 on future building needs

Thank-you to send to 2 large donors of used books

Committee Reports:

Curatorial (no written report):

Williamstown Art Conservation Center: no evaluation of Peckhams yet

Kris Haney is ready to help catalogue new Peckhams into PastPerfect

Building & Grounds:

Carpet replacement status report, bid package to vendors required

New fence complete, small sign acknowledging Lions gift ordered

Window frame painting: awaiting additional bids

Gutter and downspout cleaning proceeding

Old Business

Implementation of Long Range Plan: determine first year objectives

Report on hearing assistance devices

New Business

Adjournment

Next meeting date: ***Tuesday, September 10, 2019, 5:00 PM***