



Capital Planning Committee

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TOWN OF WESTMINSTER

To: Town Clerk
From: Capital Planning Committee
RE: Capital Planning Committee meeting for Sept. 8, 2021

Please post the following:

The Westminster Capital Planning Committee will meet in room 205 of the Town Hall at 6:00PM on Sept. 8, 2021

The Committee's agenda for this meeting shall be the following:

- Approve minutes of August meeting
- Appointment of financial policy sub committee
- Update in progress of Public Safety Building Committee
- Discuss and update draft financial policies
- New business

The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than \$15,000. The committee is charged with preparing annual capital spending recommendations to be submitted to the board of selectmen and advisory board and to be published in the advisory board booklet. The committee is also charged with developing a long-range capital plan of at least five years.

Submitted: Keith Harding