

# Forbush Memorial Library

Board of Trustees: Meeting Agenda  
Tuesday, September 12, 2023, 6:30 PM  
Eloranta Room

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2023 SEP -6 AM 9:08

BOARD OF TRUSTEES

Call to Order: approval of Minutes of August 8, 2023

Welcome Neepa Shah!

Correspondence: None

## Director's Report

ARIS form completed, submitted to MBLC  
Financial report and compliance form completed

## Committee Reports

### Curatorial Committee

Revised Gallery Guide draft prepared by Margherita, in edit

### Building & Grounds

Chiller is performing well  
Furnace pump: still seeking repair person/firm  
Fire panel replacement cost (\$17,193) submitted to Capital Planning  
Sliding door upgrade: not set  
Concern for the beech trees

### Technology

Tech Thursday next meeting September 28  
Web content being drafted by staff  
New website launch scheduled for October  
Report on network upgrade with town

### Outreach/Friends

Report on planning meeting for Friends recruitment effort  
Fall programs

## Old Business

Review of current library policies  
Library Technology Usage Policy (2<sup>nd</sup> review)  
Personal Behavior Policy (2<sup>nd</sup> review)  
Privacy and Confidentiality Policy (2<sup>nd</sup> review)  
Child Safety and Behavior Policy (2<sup>nd</sup> review)  
Volunteer Policy (2<sup>nd</sup> review)

## New Business

Review of current library policies  
Acceptance of Gifts Policy  
Access to Special Collections Policy  
Establishing Memorials at the Library  
Materials Selection Policy

Adjournment    Next Meeting: **Tuesday, October 10, 2023, 6:30 pm.**