



## Capital Planning Committee

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2016 AUG -4 AM 10:22  
TOWN OF WESTMINSTER

To: Town Clerk  
From: Capital Planning Committee  
RE: Capital Planning Committee meeting for Sept. 13, 2016

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Please post the following:

The Westminster Capital Planning Committee will meet in room 205 of the Town Hall at 6:00pm on Sept. 13, 2016

The Committee's agenda for this meeting shall be the following:

- Review capital requests with any interested department, boards, and committees
- Review capital plan and capital planning time line
- Discuss potential large projects not listed on the capital plan
- New business

The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than \$15,000. The committee is charged with preparing annual capital spending recommendations to be submitted to the board of selectmen and advisory board and to be published in the advisory board booklet. The committee is also charged with developing a long range capital plan of at least five years.

Submitted: Keith Harding