

Forbush Memorial Library

Board of Trustees: Meeting Agenda
Tuesday, October 10, 2023, 6:30 PM
Eloranta Room

Call to Order: approval of Minutes of September 12, 2023

Welcome Michelle Miller!

Correspondence: Thank-you note from Martha Rainville

Director's Report

Library initiatives for the new families at the Rodeway Inn
Research Institute for Public Libraries (RIPL) seminar
Central Mass Library Advocates (CMLA) annual meeting
Test of all silent alarm units completed

Committee Reports

Curatorial Committee

Revised Gallery Guide draft prepared by Margherita, in edit

Building & Grounds

Chiller is performing well, switch to heat scheduled
Furnace pump installed last Friday, 10/6
Meeting with Capital Planning on fire panel replacement cost (\$17,193)
Sliding door upgrade: no response from Dormakaba
Proposal from Bartlett Tree Experts on the beech trees; advice from ML

Technology

Web content completed
Site photo session with Mark Girouard
Staff training sessions with Clearpeak and Assabet for new website
Report on network upgrade with town

Outreach/Friends

Report on planning meeting for Friends 10/17 event
Coordination with Town on Immigrant outreach

Old Business

New Business

Adjournment

Next Meeting: **Tuesday, November 14, 2023, 6:30 pm.**

2023 OCT 10 AM 9:21

2023 OCT -4 AM 9:21

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