



Capital Planning Committee

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TOWN OF WESTMINSTER

To: Town Clerk
From: Capital Planning Committee
RE: Capital Planning Committee meeting for Oct. 15, 2019

Please post the following:

The Westminster Capital Planning Committee will meet in room 205 of the Town Hall at 6:00pm on Oct. 15, 2019

The Committee's agenda for this meeting shall be the following:

- Meet with Josh Hall from the DPW regarding potential changes to the 5 year plan.
- Discuss moving forward with communication tower/ water tank on Ellis
- Discuss potential allocation of free cash at fall town meeting.
- Review OPEB funding requirement estimates and discuss funding strategy.
- Review annual capital planning checklist.
- New business.

The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than \$15,000. The committee is charged with preparing annual capital spending recommendations to be submitted to the board of selectmen and advisory board and to be published in the advisory board booklet. The committee is also charged with developing a long-range capital plan of at least five years.

Submitted: Keith Harding