

Forbush Memorial Library
Board of Trustees: Meeting Agenda
Tuesday, November 14, 2023, 5:30 PM (Note time change)
Eloranta Room

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2023 NOV -8 PM 1:27
TOWN OF WESTMINSTER

Call to Order: approval of Minutes of October 10, 2023

Correspondence: None

Director's Report

Report on accountant's refusal of credit card to library
2023 tax write-off program concluded
Great Decisions Seminar: WCC grant application, schedule, FPA materials arrived
Leave of absence for Lorna Rouleau

Committee Reports

Curatorial Committee

Len Haug examines 9 small Beaman paintings for book supplement
Braintree visitors re: another Peckham portrait discovered

Building & Grounds

Chiller shut down, drained for season, heat on
Approval of EFS (Mike Netto) proposal/invoice
Fire panel replacement cost (\$17,193) submitted to Capital Planning
Contesting Johnson Controls, Inc. \$977 bill for chiller work
Consideration of two proposals for Beech tree maintenance

Technology

Successful website launch on October 24
Clearpeak website maintenance agreement approval
Report on network upgrade with town
Tech Thursday next meeting November 30

Outreach/Friends

Report on Friends event and new officers
Halloween activities
Recent income: Jones Fdn, pumpkin sales
Immigrant outreach update, discussions with Congregational Church

Old Business

New Business

Establish program/marketing committee
School librarian service request from AWRSD Superintendent Todd Stewart

Adjournment

Next Meeting: *Tuesday, December 12, 2023, 6:30 pm.*