

Forbush Memorial Library

**Board of Trustees: Meeting Agenda
Tuesday, December 12, 2023, 6:30 PM
Eloranta Room**

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2023 DEC - 7 PM 1:35
TOWN OF WESTMINSTER

Call to Order: approval of Minutes of November 14, 2023

Correspondence: None

Director's Report

Review of revised job descriptions from Collins Center

WCC grant applications approved: Great Decisions Seminar, \$775 and Little Sparks Theatre, \$525

Report on accountant's refusal of credit card to library

Committee Reports

Curatorial Committee

Edit of Gallery Guide

Building & Grounds

Report of committee meeting of 12/7

Two proposals for Beech tree pruning

Sliding door maintenance and upgrade completed

Technology

Report of committee meeting of 11/30

Report on network upgrade with town

Report on Staff Training for the website

Outreach/Friends

Report on Friends event: Photos with Santa, 12/2

Immigrant outreach update, discussions with town, Congregational Church

Publicity/Marketing

Report of initial committee meeting of 11/30

Old Business

New Business

FY2025 budget draft

2024 town holiday closures

Adjournment

Next Meeting: **Tuesday, January 9, 2024, 6:30 pm.**