

Forbush Memorial Library

Board of Trustees

Meeting Agenda

Tuesday, December 13, 2022, 6:30 PM

Eloranta Room

RECEIVED
TOWN OF WESTMINSTER
2022 DEC - 7 AM 11:55

Call to Order: approval of Minutes of November 8, 2022

Correspondence

Town: FY2024 budget guidelines sent, due January 16th; 2023 closed date list sent

Town: Two framed copies of Select Board's Conduct Policy posted in library

WHS: gift of 8 "Cat's Meow" images of library

Director's Report

Thanks to those who made Santa Day a success

WCC approves Great Decisions, "Buildwave" for CR for 2023

ARSL Sustainability grant application submitted for \$5,000, thank you ML

Library now stocks Narcan

Programs: 11/16, Project Redemption, (30); 11/10, Godzilla presentation, (22); 11/30, Jeff Snow, (15)

Committee Reports

Curatorial Committee

Skinner's appraisal reports not yet done

Building & Grounds

Attic finishing costs to be estimated by John Hanlon, Formica work still pending

MBLC space planner visited 11/18 and sent a short report

Technology

Logo design with Emerge finalized

Zoom meeting with Clearpeak on November 17th

Report on Tech committee's meeting of November 30th

Report on network upgrade with town

Outreach/Friends

25th Anniversary Committee update

Book Sale of November 19 netted \$366, Book Bundles on sale through the holidays

Old Business

Covid precautions update

Next steps on reviewing job description request with Personnel

New Business

Library Closure Dates for 2023

Considerations for budget for FY2023

Adjournment

Next Meeting: **Tuesday, January 10, 2023, 6:30 pm.**