



Capital Planning Committee

RECEIVED

2019 NOV 26 AM 10: 21

TOWN OF WESTMINSTER

- Revised

To: Town Clerk
From: Capital Planning Committee
RE: Capital Planning Committee meeting for Dec. 17, 2019

Please post the following:

The Westminster Capital Planning Committee will meet in joint session with Ashburnham Capital Planning Committee and School department in room 205 of the Town Hall at 6:00pm on Dec. 17, 2019

The Committee's agenda for this meeting shall be the following:

- Review 5 year capital plan with school dept.
- Update status of Ellis Rd. communications tower/ water tank
- Update on status of Public Safety Building Committee
- Review annual capital planning checklist
- New business

The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than \$15,000. The committee is charged with preparing annual capital spending recommendations to be submitted to the board of selectmen and advisory board and to be published in the advisory board booklet. The committee is also charged with developing a long-range capital plan of at least five years.

Submitted: Keith Harding