



To: Town Clerk

From: Capital Planning Committee

RE: Capital Planning Committee Meeting Minutes for February 7, 2023

Members present: Steve Rocheleau, Lisa Rocheleau, Gary McDonald and Missy Banks

Ex officio present: Melinda Horrigan and Stephanie Lahtinen

- Steve Rocheleau called the meeting to order at 6:05 PM.
- Lisa Rocheleau made a motion to approve the meeting minutes from December 6 and approved unanimously.
- Status of the financial policies was addressed by Steve. Stephanie stated they will be before the 2023 S&P review.
- New Busines: none
- Next Meeting March 1, 2023 @ 6:00 PM
- Meeting adjourned @ 6:38

Submitted: Gary McDonald

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The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than \$15,000. The committee is charged with preparing annual capital spending recommendations to be submitted to the board of selectmen and advisory board and to be published in the advisory board booklet. The committee is also charged with developing a long-range capital plan of at least five years.
