



WESTMINSTER DEPARTMENT OF PUBLIC WORKS  
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

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2023 APR 11 AM 11:31

Commissioners  
Lorraine J. Emerson, Chairman  
Vance A. Butterfield  
Ross W. Barber

Joshua W. Hall, P.E.  
Director of Public Works

## PUBLIC WORKS COMMISSION MEETING MINUTES

March 13, 2023

*Location: Public Works Department Office, 2 Oakmont Avenue*

*Present:* Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber, Joshua W. Hall – Director of Public Works, Dale Lucier - Executive Assistant

6:00 PM Opened Meeting at Public Works Department Office. Reviewed and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission sign the Sewer Accounts commitment for the month of February 2023 in the amount of \$1,302.45 and the Water Accounts commitment for the month of February 2023 in the amount of \$678.25. The motion seconded by Commissioner Barber. Voted unanimously.

6:02 PM May 27, 2023 31<sup>st</sup> Wachusett Mountain Race road closure request  
The Director apprised the Commission of the lane closure request on Mile Hill Road for the Wachusett Mountain Race held on Saturday May 27, 2023. Commissioner Butterfield made a motion to approve the request. The motion seconded by Commissioner Barber. Voted unanimously.

The Director apprised the Commission that the Advisory Board has asked to meet on March 27, 2023 to discuss the FY2024 budget.

Chairman Emerson read a letter from Governor Maura Healey that states Westminister Chapter 90 apportionment for Fiscal Year 2024 is \$421,938.06 and is contingent upon legislative approval.

6:05 PM Pole Petition- North Common Road

Chairman Emerson opened the public hearing. Robert Williams from National Grid explained that the request is for one (1) jointly owned pole on North Common Road beginning at a point approximately 1380 feet south of the centerline of the intersection of Oakmont Avenue and North Common Road. Installing P53-50 as a junction pole for a new pole line to service two new residential homes. The Director has no issues with the placement. Chairman Emerson closed the public hearing at 6:12 PM. Commissioner Barber made a motion to grant the pole petition request. The motion seconded by Commissioner Butterfield. Voted unanimously.

Complete Streets Plan Development- Update

No new update.

Old Town Farm Road Culvert Replacement- Update

No new update.

Ellis Road Water Storage Tank Replacement –Update

No new update.

Whitman River Sewer Improvements Project Update




No new update.

Route 140 Reconstruction and Improvements Project Update

No new update.

6:16 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Commissioner Barber. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION

  
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Documents / Exhibits

1. Road closure request- Wachusett Mtn Race
2. Letter- Governor Maura Healey
3. Pole Petition- North Common Road