



WESTMINSTER DEPARTMENT OF PUBLIC WORKS ^{2022 JUN -1 PM 12:37}
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RECEIVED

TOWN OF WESTMINSTER
Joshua W. Hall, P.E.
Director of Public Works

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

PUBLIC WORKS COMMISSION MEETING MINUTES

March 28, 2022

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber,
Joshua W. Hall – Director of Public Works, Kevin Collins – Assistant
Director of Public Works, Dale Lucier - Executive Assistant

6:00 PM Opened Meeting at Public Works Department Office. Reviewed and signed bills for payment.

6:01 PM Commissioner Barber made a motion that the Commission approve the meeting minutes of February 14, 2022 and February 28, 2022 as written. The motion seconded by Commissioner Butterfield. Voted unanimously.

Draft Town Financial Policies

The Director informed the Commission that he is discussing the Commission's concerns with some of the draft language with the Town Administrator.

Wastewater IMA- Update

The Director informed the Commission that the City of Fitchburg will execute the IMA and forward copies for the Town to sign.

Old Town Farm Road Culvert Replacement- Update

The Director informed the Commission that he and the Asst. Director, Kevin Collins, are reviewing draft plans. There is a Conservation Commission Notice of Intent hearing scheduled for March 31, 2022.

Ellis Road Water Storage Tank Replacement –Update

The Director informed the Commission that the contractor will start demolition of the tank on April 25, 2022 and the tank will be drained the week before. As of now there will be no water bans during this time. The 1 million gallon Shady Ave tank will keep up with the demand for water during construction.

6:05 PM Pole Petition- Bean Porridge Hill Road

Chairman Emerson opened the public hearing. Josh Pacheco and John Castro presented the project. Mr. Pacheco stated that two (2) composite poles in lieu of timber are required as easements for guying on private property could not be obtained. Mr. Castro

stated that in addition to the composite poles that the previously approved pole P39-50 needs to be moved about 15 feet southerly. The Director and Asst. Director met with National Grid on March 9, 2022 to discuss the feasibility of installing composite poles had no objection to the locations as staked in the field. Lauren Viola 127 Bean Porridge Hill Road and Amy & Dave Bodurtha 124 Bean Porridge Hill Road were present to voice their concerns with the compensation offered for an easement and type/location of the poles. Ms. Viola expressed her concerns with the communication that was made by Bob Knowles, representing the solar project, to her trying to force her and her husband to sign an easement. Amy & Dave Bodurtha expressed their concerns with already signing an easement and now the plans for the poles have changed. Chairman Emerson stated that the preference is to install timber poles in town with composite as the only and last option. She stated to Mr. Knowles to try and work out an agreement with abutters for an easement and maybe look at appraising the properties to offer just compensation. Commissioner Butterfield made a motion to continue the public hearing to April 25, 2022. The motion seconded by Commissioner Barber. Voted unanimously.

Complete Streets Plan Development -Update

No new update.

Stored Solar Fitchburg, LLC, 2 Rowtier Drive- Outstanding Water/Sewer Account

The Director informed the Commission that he sent a certified letter regarding the water/sewer arrears with a deadline of 14 days to pay. The Commission agreed to shut the water off to the building with proper notice if payment is not received..

Contract Awards

The Director recommended to the Commission to extend the contract with Seal Coating, Inc. dba Indus for Crack Sealing for an additional year.

6:46 PM Commissioner Butterfield made a motion to extend the contract for an additional year for Crack Sealing with Seal Coating, Inc. dba Indus for \$11.49 per gallon. The motion seconded by Commissioner Barber. Voted unanimously.

The Director recommended to the Commission to award the contract with All States Construction, Inc. for Asphalt Rubber Surface Treatment.

6:49 PM Commissioner Butterfield made a motion to award the contract to All States Construction, Inc. for 10% Asphalt Rubber Surface treatment at \$4.05 per square yard and 20% Asphalt Rubber Surface treatment at \$5.25 per square yard. The motion seconded by Commissioner Barber. Voted unanimously.

The Director recommended to the Commission to award the contract with Seal Coating, Inc. dba Indus for Cold-In-Place Recycling at \$181,790.00

6:55 PM Commissioner Butterfield made a motion to award the contract for Cold-In-Place Recycling with Seal Coating, Inc. dba Indus for \$181,790.00. The motion seconded by Commissioner Barber. Voted unanimously.

Whitmanville Road Bridge Project -Update

No new update

Wachusett Brewery Industrial Pretreatment Program -Update

No new update.

Whitman River Sewer Improvements Project -Update

No new update

Route 140 Reconstruction and Improvements Project -Update

The Director informed the Commission Article 97 is still in committee in both House and Senate. The project is planned to be advertised next year.

Narrows Road Bridge over Wyman Pond Outlet Project -Update

The Director informed the Commission that they are looking forward to closing the road the week of April 18, 2022 to better coordinate with school vacation for the final paving of the road.

Upper Reservoir Dam Culvert Replacement -Update


The Director informed the Commission that Town Counsel has the contract books for review and approval. The project is expected to start next month.


Town Farm Road Watermain- Update


The Director informed the Commission that the trench repair on the road will be milled and paved the entire width of the lane.

7:02 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Commissioner Barber. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION







Documents / Exhibits

1. Pole Petition – Bean Porridge Hill Road
2. Crack Sealing contract
3. Asphalt Rubber Surface Treatment contract
4. Cold-In-Place Recycling contract

