



WESTMINSTER DEPARTMENT OF PUBLIC WORKS  
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Commissioners  
Lorraine J. Emerson, Chairman  
Vance A. Butterfield  
Ross W. Barber

Joshua W. Hall, P.E.  
Director of Public Works

2022 JUN 14 AM 9:37

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## PUBLIC WORKS COMMISSION MEETING MINUTES

April 25, 2022

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber, Joshua W. Hall – Director of Public Works, Kevin Collins – Assistant Director of Public Works, Dale Lucier - Executive Assistant

6:00 PM Opened Meeting at Public Works Department Office. Reviewed and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission sign the Water Usage Account Quarterly Billing Commitment for April 2022 in the amount of \$214,420.08 and the Sewer Usage Account Quarterly Billing Commitment for April 2022 in the amount of \$299,339.57. The motion seconded by Commissioner Barber. Voted unanimously.

### May 7, 2022 Annual Town Meeting

The Director discussed with the Commission DPW articles/motions for Town Meeting.

### Westminister Business Park watermain connection

The Director informed the Commission that the watermain on North Common Road will be extended from Westminister Business Park residential entrance sometime in late May early June. The Director has requested Town Counsel to draft an agreement for the portion of the watermain in the public way.

### 6:05 PM Pole Petition continued- Bean Porridge Hill Road

Chairman Emerson opened the public hearing. Chairman Emerson read a letter dated April 12, 2022 from National Grid withdrawing the pole petition. Commissioner Butterfield made a motion to accept the letter to withdraw the pole petition from National Grid to close the hearing.

### Road Paving & Resurfacing- Update

The Assistant Director apprised the Commission that roadwork is scheduled to start on Newton Road, Knower Road, Worcester Road, Leominster Road and Newcomb Road on Wednesday April 27, 2022.

Stored Solar Fitchburg, LLC, 2 Rowtier Drive- Outstanding Water/Sewer Account  
The Director informed the Commission that Stored Solar has made payment per their payment plan. Town Counsel has advised that there is a grace period of 7 days after which water service can be shut off for any missed payments per the payment plan.

Draft Town Financial Policies

No new update.

Complete Streets Plan Development- Update

No new update.

Wastewater IMA- Update

The Director informed the Commission he is waiting for copies of the IMA from City of Fitchburg for signature. He discussed the sewer memo that Wright-Pierce completed regarding exist. and potential sewer flows. Currently both exist. and infill flows would put the town at capacity with the IMA. He suggested a sewer moratorium on new extensions and will reach out to town counsel to review.

Old Town Farm Road Culvert Replacement- Update

No new update.

Whitmanville Road Bridge Project- Update

The Director informed the Commission the guardrail issue may have been fixed and will follow up with MassDOT.

Wachusett Brewery Industrial Pretreatment Program- Update

No new update.

Ellis Road Water Storage Tank Replacement –Update

The Director informed the Commission that the tank was drained last Wednesday. National Grid disconnected power on Thursday and Verizon removed 2 poles. Demolition of the tank started today, 4/25/2022.

Whitman River Sewer Improvements Project Update

No new update

Route 140 Reconstruction and Improvements Project Update

The Director informed the Commission that he will be advertising for appraisal services for easements for the project.

Narrows Road Bridge over Wyman Pond Outlet Project Update

The Director informed the Commission that the road is open and punchlist items expected to be finished this week.

Upper Reservoir Dam Culvert Replacement

The Director informed the Commission that the contractor, R.Bates & Sons, started sliplining the 48-inch culvert last Wednesday, April 20.

Town Farm Road Watermain- Update

The Director informed the Commission that the contractor has finished paving and will hydroseed disturbed areas.




6:56 PM Commissioner Butterfield made a motion for Chairman Emerson to accept a motion to accept an Amendment for Green International Affiliates for the Article 97 Environmental notice of project change for \$8,438.00. Seconded by Commissioner Barber. Voted unanimously.

Other items:

- The Director informed the Commission that property owners on Bean Porridge Hill Road have had their wells tested and the levels of PFAS are above the Massachusetts limit. MassDEP is working to determine the potentially responsible parties and extent/limits of the contamination.

7:20 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Commissioner Barber. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION

  
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Documents / Exhibits

1. National Grid Bean Porridge Hill Rd pole petition withdrawal letter

