



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
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OFFICE OF WESTMINSTER

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

June 26, 2023

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber, Joshua W. Hall – Director of Public Works, Kevin Collins – Assistant Director of Public Works, Dale Lucier - Executive Assistant

6:00 PM Opened Meeting at Public Works Department Office. Reviewed and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission approve the contract with McGovern Commercial HQ for the purchase of a 2023 Ford F350 with trade for \$66,009.90 The motion seconded by Commissioner Barber. Voted unanimously.

6:02 PM Commissioner Butterfield made a motion that the Commission approve the contract with McGovern Commercial HQ for the purchase of a 2023 Ford F350 with trade for \$68,807.60 The motion seconded by Commissioner Barber. Voted unanimously.

6:03 PM Commissioner Butterfield made a motion that the Commission approve the contract with McGovern Commercial HQ for the purchase of a 2023 Ford F550 with trade for \$98,606.30 The motion seconded by Commissioner Barber. Voted unanimously

FY2024 Extensions

- Street Line Painting – 6:07 PM Commissioner Butterfield made a motion to sign the contract extension with Atlantic Pavement Marking Inc. for \$22,723. The motion seconded by Commissioner Barber. Voted unanimously.
- Tree Removal and Pruning Services – 6:09 PM Commissioner Butterfield made a motion to sign the contract with K.A. Honkala Tree Service for \$55,000. The motion seconded by Commissioner Barber. Voted unanimously.

Drought Status

The Director apprised the Commission that the drought status from EOEEA effective June 13, 2023 for Central Massachusetts is at Level 0- Normal.

Old Town Farm Road Culvert Replacement- Update

The Director apprised the Commission that the work done on the weir was built at the outlet of the culvert and new rock was replaced inside the culvert. The road as also paved.

Outstanding items include site restoration, guardrail repair and compost blanket over trap rock.

Whitman River Sewer Improvements Project Update


No new update.


Route 140 Reconstruction and Improvements Project Update


No new update

6:28 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Commissioner Barber. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION







Documents / Exhibits

1. Pickup truck contracts
2. Street Line Painting contract
3. Tree Removal and Pruning Services contract