



TOWN OF WESTMINSTER
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BOARD OF HEALTH

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TOWN OF WESTMINSTER

Minutes for July 7, 2021
Board of Health Meeting, Room 205, 4:30 p.m.

In Attendance: Board of Health members Dr. Michael Popik, Chairman; Mr. Chris Redkey, Mr. Ed Simoncini, Ms. Abby Conlin, Assistant Health Agent, Elizabeth Penney, Administrative Assistant, Cindy Vincent

Meeting called to order at 4:30 p.m.

New Business:

Waste Management Service Issues --

Summary – Several complaints from residents were received recently regarding service delays. Mr. Tom Murray Sr. District Manager, Waste Management met with the Town Administrator, Department of Public Works and the Board of Health Agent the week of June 28th regarding the service delays and plans to rectify the issue. Mr. Simoncini requested via email that a representative attend the July 7 meeting to address the possible “breach of contract”. Mr. Murray, Senior District Manager for Waste Management was not available to attend July 7 meeting. Waste Management legal Department sent an email response to Mr. Simoncini on July explaining the issue is a Force majeure due to the impact of labor shortage.

Discussion - Dr. Popik noted that Board of Health is in position of fielding complaints. The Board requests Waste Management address the issues and take a proactive approach in notifying town offices of service issues. Mr. Simoncini noted poor judgement considering the request for site modification hearing in the coming months. Mr. Simoncini noted a conversation with Mr. Murray regarding location specific labor issues. Mr. Redkey noted contracted obligations are in place.

Resident Ms. Cindy Vincent in attendance at the meeting noted service delays occurring more frequently in recent months. She said she typically receives an email notification from Waste Management informing of delayed service.

Consensus – Dr. Popik will send an email on behalf of Board to request Waste Management to send a letter notifying the Board of Health of anticipated service issues. When service issue occurs, a Waste Management representative will be expected to attend the next scheduled Board of Health meeting.

Old Business:

Title V Inspection Process --

Discussion - Mr. Simoncini commented on his offer at the June 25 meeting to assist with Title 5 witnessing. Mr. Simoncini informed the Board that he will not do witnessing due to being notified State Conflict of Interest office that he would be required to recuse himself from any Board of Health discussions on properties he would witness.

Summary – Mr. Simoncini reviewed June 25th Board meeting discussion regarding proposal to waive and/or implement sample witnessing of inspections. Mr. Simoncini cannot support waiving or sampling proposal and recommended continuing to witness all Title 5 inspections as well as moving forward with the permitting process for inspectors.

Mr. Redkey reviewed the draft of the Title 5 permit form, and draft of the Title 5 witnessing checklist he edited from the inspectors checklist.

Board members discussed options to manage workload of Title 5 inspections including outsourcing and hiring temporary help. Board members reviewed the distinction between inspecting and witnessing and level of knowledge and training needed to witness as well as room count and bedroom count definitions.

Action Plan – Prepare to schedule a Public Hearing for August 4. Create verbiage stating proposed changes to Septic Regulations and permitting Title 5 Inspectors. Post and advertise two weeks ahead of meeting date. Finalize the set of checklists, one for inspector and one for witness. The Inspectors checklist will be included on the back of permit application. The Health Agent and Assistant Health agent will continue to witness all Title 5 inspections.

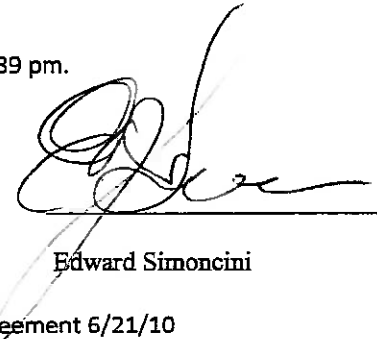
Board members reviewed draft of the letter to be sent to homeowners regarding non-compliance with Title 5 due to overage of rooms and bedrooms. Motion made by Mr. Redkey to accept the letter. Seconded by Dr. Popik. Motion passed.

Motion made by Dr. Popik to adjourn. Seconded by Mr. Redkey. Adjourn at 5:39 pm.

Dr. Michael Popik



H. Christopher Redkey



Edward Simoncini

Waste Management Amended and Restated Solid Waste Disposal Services Agreement 6/21/10

Title 5 Inspector Permit draft

Title 5 Inspector & Witness Checklist draft

Title 5 Summary of Issues

Letter to Homeowners not in compliance with Title 5