



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

RECORDED
2023 AUG 15 PM 10:54
TOWN OF WESTMINSTER

PUBLIC WORKS COMMISSION MEETING MINUTES

July 10, 2023

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber,
Joshua W. Hall – Director of Public Works, Kevin Collins – Assistant
Director of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed and signed bills for payment.

6:01 PM Commissioner Barber made a motion that the Commission approve the meeting minutes of June 12, 2023 and June 26, 2023 as written. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:02 PM Commissioner Barber made a motion that the Commission sign the Sewer Accounts commitment for the month of June 2023 in the amount of \$1377.81 and the Water Accounts commitment for the month of June 2023 in the amount of \$2720.14. The motion seconded by Commissioner Butterfield. Voted unanimously.

Reorganization of Board

6:08 PM Commissioner Barber made a motion to reorganize and reappoint Lorraine J. Emerson as Chair, Vance A. Butterfield as Clerk and that in the absence of the Chair, the Clerk will Chair meetings. The motion seconded by Commissioner Butterfield. Voted unanimously.

FY2024 Contract

- Diesel Fuel – 6:11 PM Commissioner Butterfield made a motion to sign the contract with Dennis K. Burke Inc. The motion seconded by Commissioner Barber. Voted unanimously.

Drought Status

No new update.

Old Town Farm Road Culvert Replacement- Update

Director Hall updated the Commission that weather has delayed finishing up of the project.

Whitman River Sewer Improvements Project Update

No new update.


Route 140 Reconstruction and Improvements Project Update
No new update.

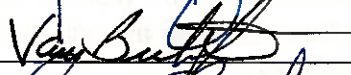
Other Items:


- Director Hall apprised the Commission that he will be submitting the Draft Sewer Service Area bylaw to the Town Administrator for Fall Town Meeting consideration.
- Director Hall apprised the Commission that Rowtier Drive is ready for road acceptance and that it will be on their next meeting agenda.

6:41 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Commissioner Barber. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION







Documents / Exhibits

1. Diesel Fuel contract