



WESTMINSTER DEPARTMENT OF PUBLIC WORKS  
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

RECEIVED

2021 AUG 18 A 11:50

Commissioners  
Lorraine J. Emerson, Chairman  
Vance A. Butterfield  
Ross W. Barber

Joshua W. Hall, P.E.  
Director of Public Works  
TOWN OF WESTMINSTER

## PUBLIC WORKS COMMISSION MEETING MINUTES

July 12, 2021

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber  
Joshua W. Hall – Director of Public Works

5:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

5:01 PM Commissioner Barber made a motion that the Commission approve the meeting minutes of June 28, 2001 as written. The motion seconded by Commissioner Butterfield. Voted unanimously.

5:02 PM Commissioner Barber made a motion that the Commission sign the Water Accounts commitment for the month of June 2021 in the amount of \$1,006.09 and the Sewer Accounts commitment for the month of June 2021 in the amount of \$1,419.46. The motion seconded by Commissioner Butterfield. Voted unanimously.

5:03 PM Commissioner Barber made a motion that the Chairman sign the Notice to Proceed for the Ellis Road Tank Replacement project. The motion seconded by Commissioner Butterfield. Voted unanimously.

5:04 PM Commissioner Barber made a motion that the Chairman sign the Town Farm Road Watermain contract with Commonwealth Construction & Utilities, Inc. for \$797,220.70. The motion seconded by Commissioner Butterfield. Voted unanimously.

5:05 PM Commissioner Barber made a motion to award the contract for Catch Basin Cleaning to Truax Corporation in the amount of \$16,110 (\$17.90 per basin). The motion seconded by Commissioner Butterfield. Voted unanimously.

### Capital Planning meeting 7/7/2021

The Commission and Director discussed the meeting and DPW Capital Plan.

### Policy on Water & Sewer Adjustments

No new update.

### Current Drought Status/Water Use Restriction

No new update.

Whitmanville Road Bridge Project Update

No new update.

Wachusett Brewery Industrial Pretreatment Program discharge permit

The Director updated the Commission the discharge permit.

Whitman River Sewer Improvements Project Update

No new update.

Route 140 Reconstruction and Improvements Project Update

No new update.

Narrows Road Bridge Project Update

No new update.

Upper Reservoir Dam Culvert Replacement

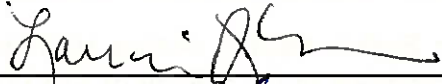


No new update.

5:19 PM Commissioner Barber made a motion to move the meeting at the Public Works Department office to Town Hall, 11 South Street, Room 205 for joint Select Board meeting in Executive Session to discuss strategy with respect to collective bargaining. The motion seconded by Commissioner Butterfield. Voted unanimously.

5:30 PM Meeting convened at Town Hall, 11 South Street, Room 205. Chairman Emerson moved that the Commission enter into executive session to discuss strategy with respect to collective bargaining; further, that the Chair declare that an open meeting may have a detrimental effect on the negotiating position of the Town, and that the Commission adjourn directly from executive session. Commissioner Butterfield seconded the motion. The motion passed unanimously on a roll call vote.

6:11 PM Commissioner Barber made a motion to adjourn from executive session. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION

  
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**Documents / Exhibits**

1. NTP Ellis Rd Tank Replacement
2. Town Farm Road Watermain contract
3. Catch Basin cleaning contract