



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

September 11, 2023

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber, Joshua W. Hall – Director of Public Works, Kevin Collins – Assistant Director of Public Works, Dale Lucier – Executive Assistant

6:00 PM Opened Meeting at Public Works Department Office. Reviewed and signed bills for payment.

6:05 PM Commissioner Butterfield made a motion that the Commission sign the Sewer Accounts commitment for the month of August 2023 in the amount of \$245.65 and the Water Accounts commitment for the month of August 2023 in the amount of \$1452.74. The motion seconded by Commissioner Barber. Voted unanimously.

6:07 PM Commissioner Butterfield made a motion that the Commission approve the meeting minutes of August 14, 2023 and August 28, 2023 as written. The motion seconded by Commissioner Barber. Voted unanimously.

Shady Avenue Water Storage Tank Rehabilitation

The Director apprised the Commission the tank went offline today, 9/11. Work will begin on Wednesday 9/13 and projected to take 10 weeks.

Old Town Farm Road Culvert Replacement- Update

No new update. Contractor still working on punch list items.

Whitman River Sewer Improvements Project Update

No new update.

Route 140 Reconstruction and Improvements Project Update

The Director apprised the Commission the bids for the project will be opened on September 19. MassDOT may could start the work this Fall. Culvert work will be conducted during the weekends with the road shut down.


2023 OCT 24 AM 11:31
RECORDED


Other Items:


- The Director apprised the Commission he was asked to schedule a joint meeting with Select Board/Advisory Board to discuss the draft Sewer Service Area bylaw.
- Assistant Director apprised the Commission roadwork on Bragg Hill Road will begin this week.
- The Director apprised the Commission that the Water Department is in the process of painting hydrants all red.

6:20 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Commissioner Barber. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION







Documents / Exhibits