



WESTMINSTER DEPARTMENT OF PUBLIC WORKS  
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners  
Lorraine J. Emerson, Chairman  
Vance A. Butterfield  
Ross W. Barber

Joshua W. Hall, P.E.  
Director of Public Works\*

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## PUBLIC WORKS COMMISSION MEETING MINUTES

September 25, 2023

*Location: Public Works Department Office, 2 Oakmont Avenue*

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber, Joshua W. Hall – Director of Public Works, Kevin Collins – Assistant Director of Public Works, Dale Lucier – Executive Assistant

6:00 PM Opened Meeting at Public Works Department Office. Reviewed and signed bills for payment.

6:01 PM Snow Plowing Contract Awards

Commissioner Butterfield made a motion to award contracts to K.A. Honkala Tree Service, Wildwood Farm and Ben Mountain for Snow Plowing Services for the 2023-2024 Winter Season. The motion seconded by Commissioner Barber. Voted unanimously.

Mass DOT Chapter 90 Project Request- Oakmont Avenue Culvert Study

The Director recommends engaging the services of McFarland Johnson for rehabilitation/replacement alternative analysis of the Oakmont Avenue Culvert over Whitman River for \$14,890 using Chapter 90 monies.

6:10 PM Commissioner Butterfield made a motion for to sign the Chapter 90 Project Request for rehabilitation/replacement alternative analysis of the Oakmont Avenue Culvert over Whitman River. The motion seconded by Commissioner Barber. Voted unanimously.

6:11 PM Commissioner Butterfield made a motion for the Chair to sign the letter agreement with McFarland Johnson for rehabilitation/replacement alternative analysis of the Oakmont Avenue Culvert over Whitman River. The motion seconded by Commissioner Barber. Voted unanimously.

Shady Avenue Water Storage Tank Rehabilitation

The Director apprised the Commission night work will begin the first week in October to coat and cure the interior of the tank. In early November the project should be complete and tank back online.

Old Town Farm Road Culvert Replacement- Update

The Director apprised the Commission the contractor has finished the punch list items.

Whitman River Sewer Improvements Project Update

No new update.

Route 140 Reconstruction and Improvements Project Update

The Director apprised the Commission that AF Amorello & Sons Inc was low bid at \$9,909,323.31.

Other Items:

- Director Hall apprised the Commission he was asked to schedule joint meeting with Advisory board on Monday October 2, 2023 at 7 PM to discuss the draft Sewer Service Area Bylaw.
- Assistant Director apprised the Commission binder pavement on Bragg Hill Road will begin this week. Ripley Road & Knowler Road scheduled for Wednesday and Thursday.
- Chapter 90 reimbursement requests

Commissioner Butterfield made a motion to sign the Chapter 90 MassDOT reimbursement request for Compensation for Easements Rte 140 in the amount of \$33,734.98. The motion seconded by Commissioner Barber. Voted unanimously.

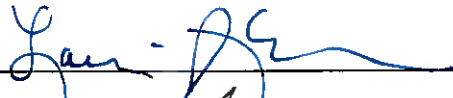


Commissioner Butterfield made a motion to sign the Chapter 90 MassDOT reimbursement request for PS & E Design and Bid Phase Services Proj. 607432-Route 140 in the amount of \$2,491.22. The motion seconded by Commissioner Barber. Voted unanimously.

Commissioner Butterfield made a motion to sign the Chapter 90 MassDOT reimbursement request for Design Rte. 140 Princeton T/L- Patricia Road in the amount of \$1,654.67. The motion seconded by Commissioner Barber. Voted unanimously.

Commissioner Butterfield made a motion to sign the Chapter 90 MassDOT reimbursement request for Old Town Farm Road Culvert Replacement in the amount of \$7,764.99. The motion seconded by Commissioner Barber. Voted unanimously.

6:31 PM Commissioner Barber made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION

  
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**Documents / Exhibits**

1. **Snow Plowing Contracts**
2. **Chapter 90 Project Request Oakmont Avenue Culvert Study**
3. **Letter Agreement Oakmont Avenue Culvert Study**
4. **Chapter 90 Reimbursement Requests**