



TOWN OF WESTMINSTER

CAPITAL PLANNING COMMITTEE

11 SOUTH STREET

WESTMINSTER, MASSACHUSETTS 01473

CAPITAL PLANNING COMMITTEE MEETING MINUTES

Meeting minutes for September 26, 2023

Meeting was called to order 6:07 pm, meeting location Selectboard Office, Room 205, Westminster Town Hall

Members present: Missy Banks, Steve Rocheleau, Lisa Rocheleau, Gary McDonald

Ex Officio Members present: Stephanie Lahtinen, Melinda Horrigan

Guest presenters: Kyle Butterfield Fire Dept. and Justin Tamulin Police Dept.

Review meeting minutes from September 20, 2023 meeting, unanimously approved with correction of spelling McDonald.

Review Fire Department 5-year capital plan.

Potential issue with VE9 Fire Engine 2, standard L9 motors are limited availability, option to upgrade to X-12 larger motor (\$56,000 additional), or wait for release of new X-10 potentially 18 month lead time, additional \$120,000.00. Put placeholder order with X-12, with provision to revert to L-9 if availability improves. Summer 2024 scheduled delivery. Will return 10/24 to confirm truck details.

Updated cost on upcoming vehicles. 2026 cardiac monitors likely push back to 2027 to coordinate with Police timeline on similar equipment

Depending on timing of Public Safety Building, repair of current parking lot may be required, up to \$200,000 not currently on the plan. Added placeholder for 2029.

2023 OCT 12 PM 2:00

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2027 requesting additional chase vehicle that will also serve as department plow truck.

Police Department review 5-year Capital Plan.

Several items requested to move dates to realign timing of cruisers that got moved due to insurance replacements of damaged cars, and lack of availability of electric/hybrid vehicles.

Software BP-5, considering moving to Technology Capital Plan instead of Police. Estimated cost of \$265,000 needs to be confirmed.

BP12 video recorders may move to budget item, not capital. Will investigate \$70,000 expense as maintenance fee, not equipment.

Will return 10/24 for updates.

Appointment of Karen Moore to Capital Planning Committee waiting on vote by the Selectboard.

Meeting adjourned 8:18pm

Submitted: Steven Rocheleau

2023 OCT 12 PM 1:06