



Capital Planning Committee

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TOWN OF WESTMINSTER

To: Town Clerk
From: Capital Planning Committee
RE: Capital Planning Committee meeting minutes for January 13, 2021

Members present: Keith Harding, Jim DeLisle, Steve Rocheleau, and Lisa Rocheleau. Gary McDonald

Ex officio members present: Melody Smith, Mark Hawke

Meeting called to order at 6:07 PM in the selectmen's chambers at the Westminster Town Hall.

- Jim DeLisle moved to accept minutes of October 21 and December 9, 2020 meeting, seconded by Lisa Rocheleau and approved by unanimous consent.
- Lisa Rocheleau made a motion to approve the DPW water expansion on North Common Road (water only) 85% -\$935K General Stabilization and 15%- \$135K Roads Stabilization, recommended \$1.1 M, seconded by Gary McDonald, Motion approved 4-0 with one abstaining.
- Jim DeLisle made a motion to approve Technology computer replacement estimates due to rising costs FY22-\$42K, FY23- \$44K, FY25- \$45K and FY26-\$46k, seconded by Lisa Rocheleau and approved by unanimous consent.
- Lisa made a motion to keep same offices through fiscal year, seconded by Steve Rocheleau and approved unanimously 5-0
- Jim made a motion to adjourn meeting at 6:54 PM, seconded by Steve Rocheleau and approved by unanimous consent.

Next meetings scheduled @ 6:00 PM on February 10, March 10 and April 7, 2021

Submitted: Gary McDonald

The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than \$15,000. The committee is charged with