



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
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2022 NOV 29 AM 11:41

TOWN OF WESTMINSTER

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

October 11, 2022

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Joshua W. Hall – Director of Public Works, Kevin Collins – Assistant Director of Public Works, Dale Lucier - Executive Assistant

6:00 PM Opened Meeting at Public Works Department Office. Reviewed and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission approve the meeting minutes of September 12, 2022, September 26, 2022 and September 27, 2022 as written. The motion seconded by Commissioner Barber. Voted unanimously.

6:02 PM Commissioner Barber made a motion that the Commission sign the Sewer Accounts commitment for the month of September 2022 in the amount of \$494.60 and the Water Accounts commitment for the month of September 2022 in the amount of \$1241.55. The motion seconded by Commissioner Butterfield. Voted unanimously.

Snow Plowing Contract Awards

6:03 PM Commissioner Butterfield made a motion to award contracts to Lafferty Enterprises LLC and K.A. Honkala Tree Service for Snow Plowing Services for the 2022-2023 Winter Season. The motion seconded by Commissioner Barber. Voted unanimously.

Winter Materials Contract Award

6:04 PM Commissioner Butterfield made a motion that the Commission award contract to Evolution Liquids LLC for the additive to brine (AG64) in the amount of \$3.87 per gallon. The motion seconded by Commissioner Barber. Voted unanimously.

Drinking Water Public Notification- Total Trihalomethanes

No new update.

Current Drought Status/Water Restriction

No new update.

Draft Sewer Service Area Bylaw

The Director apprised the Commission of comments from Town Counsel that we would need to set up a revolving fund for I/I mitigation funds. The mapping is not complete delineating the sewer district area.

Road Paving & Resurfacing- Update

The Assistant Director apprised the Commission that the final overlay is complete on Church and Lovell Streets. Crack Sealing will be delayed until Spring of 2023.

Draft Town Financial Policies

No new update.

Complete Streets Plan Development- Update

No new update.

Old Town Farm Road Culvert Replacement- Update

The Director apprised the Commission that there was a delay due to rain which caused the cofferdam to fail due to a pump failure. The residents have been informed of all delays and progress.

Wachusett Brewery Industrial Pretreatment Program- Update

No new update.

Ellis Road Water Storage Tank Replacement- Update

The Director apprised the Commission that there are order delays for the lighting and heater in the vault.

Whitman River Sewer Improvements Project Update

No new update.

Route 140 Reconstruction and Improvements Project Update

The Director apprised the Commission that an amendment to the agreement with Green International is needed for final PS&E plans and bid services. He recommends using Chapter 90 monies.

6:18 PM Commissioner Butterfield made a motion that the Chairman sign the MassDOT Chapter 90 project request for Route 140/ Worcester Road project #2 in the amount of \$88,730.57 for Green International Affiliates to provide PS&E Design & Bid Phase Services. The motion seconded by Commissioner Barber. Voted unanimously

Town Farm Road Watermain- Update


The Director apprised the Commission that everything is finished with the project.

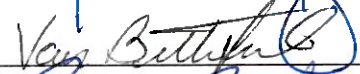
Other items


- Discussed open truck driver/laborer position. There is one possible applicant for the position.
- Discussed Stored Solar bankruptcy filing

6:27 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Commissioner Barber. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION







Documents / Exhibits

1. **Snow Plowing Services contracts**
2. **Winter Materials Contract**
3. **Chapter 90 Project Request Route 140/Worcester Rd project #2**