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WESTMINSTER DEPARTMENT OF PUBLIC WORKS 2022 NOV 29 AM 11:41
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TOWN OF WESTMINSTER

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

October 24, 2022

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Joshua W. Hall –
Director of Public Works, Kevin Collins – Assistant Director of Public
Works, Dale Lucier - Executive Assistant

6:00 PM Opened Meeting at Public Works Department Office. Reviewed and
signed bills for payment.

6:01 PM Commissioner Barber made a motion that the Commission sign the Water
Usage Account Quarterly Billing Commitment for October 2022 in the amount of
\$255,054.49 and the Sewer Usage Account Quarterly Billing Commitment for October
2022 in the amount of \$322,819.56. The motion seconded by Commissioner Butterfield.
Voted unanimously

Drinking Water Public Notification- Total Trihalomethanes

The Director apprised the Commission that notifications will be mailed tomorrow for the
quarterly non-compliance. The Director is looking at the feasibility of installing aeration
systems in both water tanks to reduce the levels in the warmer months.

Current Drought Status/Water Restriction

The Director apprised the Commission that the state has not changed the status of the
current drought situation.

Draft Sewer Service Area Bylaw

No new update.

Road Paving & Resurfacing- Update

No new update.

Draft Town Financial Policies

No new update.

Complete Streets Plan Development- Update

No new update.

Old Town Farm Road Culvert Replacement- Update

The Director apprised the Commission that the installation started on Friday and the
culvert portion is complete. Guardrail still needs to be installed & water main will require

the road to be closed for one day on Thursday next week. Paving is scheduled to be done by the end of next week.

Wachusett Brewery Industrial Pretreatment Program- Update
No new update.

Ellis Road Water Storage Tank Replacement –Update
The Director apprised the Commission that he is looking into an aeration system for the tank to aid in reducing THMs.

Whitman River Sewer Improvements Project Update
No new update.


Route 140 Reconstruction and Improvements Project Update
No new update.

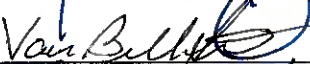
Other items


- Discussed updating the Solid Waste Drop-off Center rules and regulations policy. Mattresses and box springs are a Massachusetts Waste Disposal Ban effective 11/1/2022.
 - 6:22 PM Commissioner Butterfield made a motion to change permit price for a mattress from \$20 to \$30 and add box spring for \$20. The motion seconded by Commissioner Barber, Voted unanimously.
- Discussed open truck driver/laborer position. There are 3 possible applicants for the position.
- 6:24 PM Commissioner Butterfield made a motion to sign the MassDOT WRAP reimbursement request for \$290,329.96. Motion seconded by Commissioner Barber. Voted unanimously.
- Discussed a resident concerns of trailer truck traffic on Bean Porridge Hill Road for Solar Farm project. Recent incident of a truck getting stuck at the intersection of Bean Porridge Hill and Potato Hill Roads.
- The Director and Chairman Emerson apprised the Commission of their meeting with City of Fitchburg regarding the dam on Wyman Pond.

6:45 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Commissioner Barber. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION







Documents / Exhibits

1. MassDOT WRAP reimbursement request