

## Energy Advisory Committee Meeting Minutes

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TOWN OF WESTMINSTER

**Date of meeting: November 9, 2023**

**-Attendees:** Heather Billings, Kerry Koskinen, Isaiah Grigos, Doug Hurley and Kevin Keena by phone.

**-Minutes Approval:** Minutes from the March 16, 2023 meeting were approved.

**-Agenda items:**

**-Discuss Westminster school energy reduction projects approved for Green Communities grant funding.**

-The projects are fully approved and ready to get started. The first step is to confirm utility incentives with National Grid and Until and sign documents verifying this. We have incentive confirmation for lighting and weatherization from national grid. Chris Collins is in communication with Until for their incentive commitment letters.

-Need to confirm who the contractor is for mechanical system controls retrofit and when the assorted projects might be implemented.

**-Discuss redistributing solar electric credits among town electric accounts.**

-Doug is working through difficulties with building solar net metering electric account redistribution.

**-Other business.**

-Annual report information is due to Kayla at MRPC by November 17<sup>th</sup>. She has sent out a list of questions.

-Heather is checking if all first responder vehicles need to be hybrid or if any are exempt. Currently the police are requesting the purchase of a non-hybrid vehicle because hybrid ones aren't readily available.

-Data for delivered fuels needs to be entered into the MEI website. Heather is trying to get the EAC members access to MEI so that we can look at and enter information.

-Quarterly reports for the school projects will be required starting with this last quarter of 2023. We can check if the MRPC can do these as well as annual reports.


**-Agenda and date for next Meeting:**

-Next meeting is planned for Thursday, November 30<sup>th</sup> at 6:30pm.

K. J. T.

-Describe and discuss opt-in stretch code and whether we should pursue it for the town.

**Minutes Submitted by Kerry Koskinen, Secretary.**

 1/4/2023

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