

APPROVED JAN. 7, 2020

Westminster Capital Planning Committee

Meeting minutes for December 17, 2019

Meeting was called to order 6:03 pm, Selectmen's Office Room 205, Westminster Town Hall.

Members present: Jim DeLisle, Steve Rocheleau, Keith Harding,

Ex Officio Members present: Lisa Rocheleau, Melody Gallant, Mark Hawke

Not present: Gary MacDonald

Visitors: Ash/West School Committee, Ashburnham Capital Planning including Julie Suprenant, Eric DeHays, Kathy Taylor, Sandra Rehler, Charlie Barnard, Bill Ewing, Andrew Storm, John Mulhall,

Review of School Committee 5 Year Capital Plan

Copy of plan dated December 12, 2019 attached for reference. Projects listed in 2019/2020 column are all approved and will be completed upon Ashburnham confirmation of funding. Waiting on certification of free cash, expected in January 2020. Balance of highlighted items in subsequent years are also subject to funding confirmation.

Westminster only additional new item is the playground replacement for Westminster Elementary. Safety issue due to deterioration and flooding condition, lack of handicap access. Kathy Taylor will lead effort to obtain quotes prior to 2020 Annual Town Meeting. Project cost will be in excess of \$300,000.00.

Update on Public Safety Building Search Committee. Owner's Project Manager awarded to Colliers International represented by Tony DiLuzio. Melody presented information that debt service on \$25 million estimated project cost with a 20 year payment term would cost each taxpayer approximately \$200/M of evaluation in year 1, ramping to \$130/M in year 20.

Update on Communication Tower at Ellis Road, zoning variance for 120' monopole tower was approved by the Westminster ZBA, but no update on projected cost.

Discussion about Cemetery request for backhoe replacement, current schedule for replacement in 2022. Keith will check with Alan, if required could be expedited to 2021.

Review minutes from November 13, 2019 meeting. Approved with changes to Fire request \$30,000 from reserve fund and Motion for supporting Capital on Article 2.

Next meetings scheduled Jan 7, 2020; Feb 18, 2020; March 17, 2020

Meeting adjourned 7:57 pm

Submitted: Steven Rocheleau

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