

Westminster Capital Planning Committee

Meeting minutes for February 20, 2018

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TOWN OF WESTMINSTER

Meeting was called to order 6:02 pm, Selectmen's Office Room 205, Westminster Town Hall.

Members present: Jim DeLisle, Keith Harding, Steve Rocheleau, Lisa Rocheleau

Not present: , John Fairbanks

Ex Officio Members present: Karen Murphy, Melody Gallant

Guests: Stanley Skamarycz and Ray Rathier, Cemetery Department; Josh Hall and Vance Butterfield, DPW.

Cemetery discussions of request for 2018 Spring Town Meeting to add warrant for funding of replacement of a 1994 John Deere snow blower/tractor. Presented three quotes for equipment ranging from \$29,400 to \$33,500.

Review of current asset list, removed two older mowers that have previously been replaced with a 2012 Ferris mower and a 2017 Gravely mower.

Review of DPW items:

Ellis Road water tank, requesting FY2019 approval, installation summer 2019 with payment starting FY2020. Funding source Water Department Retained Earnings with financing, payments will work into debt schedule with minimal rate impact. Target schedule engineering over summer/fall 2018, construction starting spring 2019. 2-3 month time for dismantle of existing tank and installing new tank. Temporary pumps to be used to support water distribution during construction. Rough estimate \$1,700,000, need to confirm if removing/reinstalling Technology items on existing tank can be completed within that budget or if other upgrades will be required. Estimated 25 year life.

Discussion of dams that Town is responsible for.

Upper Reservoir Dam on Whitney Road, located in Town Right of Way. Dam safety order requires 6 month inspection and Phase 2 Report which is an engineering only cost approximately \$40,000.00. Some repairs may be able to be done by DPW. Could request reclassification to an "embankment" to reduce cost and liability, but would require draining of pond, creating a swampy area.

Two other dams understood to be private property. One on Minot Road, one on Kurika.

Storm water permit requirement has been delayed, possible to reappear in 2020 at \$50,000 annual cost.

Route 140 project still in DOT review. Construction still 2-3 years out. Will move anticipated Easement budget of \$100,000 out to 2022.