

Members Present: Wayne R. Walker, Heather M. Billings, James A. DeLisle

Others Present: Karen Murphy, Stephanie Lahtinen, Christopher McDermott, North Central MA Chamber of Commerce; Doneen Durling, Gardner News

CALL TO ORDER

H. Billings called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. She announced that the meeting was being recorded by Ashburnham/Westminster Community Access TV, the Gardner News.

ANNOUNCEMENTS

APPROVALS

WARRANTS

W. Walker made a motion to approve the following warrant.

9/21/2017 18-012A Accounts Payable \$187,288.06

The motion was seconded and passed unanimously.

MINUTES OF SEPTEMBER 11, 2017

W. Walker made a motion to approve the minutes of September 11, 2017. The motion was seconded and passed unanimously.

CONTRACT – ENERGY CONSERVATION, INC.

The Energy Advisory Committee submitted a contract with Energy Conservation, Inc. to perform a portion of the remaining work from the Green Communities Grant fund, it involves the installation of improved HVAC controls and insulation in several town buildings, in addition to interior storm windows and new boiler pump at the library.

W. Walker made a motion to authorize the chair to sign a contract with Energy Conservation, Inc. for \$77,482. The motion was seconded and passed unanimously.

ACCEPT DONATION FOR CROCKER POND MILFOIL STUDY

W. Walker made a motion to accept a donation of \$375 from John and Anne Lutz to help with the cost of the Crocker Pond study. The motion was seconded and passed unanimously.

NEW BUSINESS

SCHEDULE TRICK OR TREAT AND HALLOWEEN BONFIRE

W. Walker made a motion to schedule Trick or Treating for Tuesday October 31st from 5p-7p, directly followed by a bonfire at the Public Safety Building. The motion was seconded and passed unanimously.

SURPLUS IT EQUIPMENT

W. Walker made a motion to declare the following items as surplus and authorize their disposal in accordance with established procedures:

Model	Quantity	Approx. age	Current Location
Dell OptiPlex 320	1	10	TH IT office
Dell OptiPlex 745	5	9	TH IT office
Dell OptiPlex 760	1	7	TH IT office
Dell OptiPlex 740	1	9	TH IT office
Dell OptiPlex GX 520	2	8	TH IT office
Dell Dimension 4600	1	12	TH IT office
Dell Latitude d630	1	9	TH IT office
Dell Latitude d620	1	10	TH IT office
HP Pavilion ZE 5200	1	10	TH IT office
Star SP 200 receipt printer	1	8	TH IT office
Dell monitors	3	8 to 10	TH IT office
misc. keyboards	9	8+	TH IT office
Multiple UPS	3	6	TH IT office
Kodak i40 Scanner	1	10	TH IT office
HP LaserJet 1160	1	12	TH IT office
HP LaserJet 1012	1	10	TH IT office
Dell OptiPlex 745	9	9	TH Storage
Dell OptiPlex 755 (Towers)	3	8	TH Storage
Imagistics ix2701 Multifunction Printer	2	8	TH Storage
Brother DCP 8065DN Multifunction Printer	1	9	TH Storage
Brother Fax 4100	1	4	TH Storage
HP Photosmart 8250	1	4	TH Storage
Canon Pixma print/scan	1	3	TH Storage
Dell Powerconnect 2724 Switch	4	10	TH Storage
Cisco Catalyst 3500 Firewall	2	16	TH Storage
Brother Multifunction Printer	1	?	TH Storage
Misc. Monitors	4	8+	TH Storage
Dell Powerconnect 2716 Switch	1	10	TH Storage
Dell latitude 100 L laptop	1	12	TH Storage
Cisco Catalyst Express 500 Firewall	1	8	TH Storage
Cisco Catalyst 3500 xl	1	16	TH Storage
HP LaserJet 8150	1	15	TH reception
HP LaserJet 1100	1	12	TH Storage
HP Tower pc	1	8	TH Storage
Panasonic cf-18	2	10	TH Storage
Panasonic cf-19	1	9	TH Storage
Dell Dimension 4500	1	12	TH Storage

Dell Dimension 4700	1	11	TH Storage
Minuteman UPS	1	10	TH Network Rm
Old Outside Security Cameras	3	9	TH Network Rm
Old PSB Phone Equipment	20	25	TH Attic
Dell OptiPlex Tower PCs	3	8	Senior Center Back Room
HP Laser Printer	1	8	Senior Center Back Room
Dell Black monitor	1	8	Senior Center Back Room
HP Workstation	1	10	PSB FD
Toughbook's	3	10	PSB PD
Dell OptiPlex 780	2	10	PSB FD
Cisco PIX Firewall	1	12	PSB PD
HP Monitors	6	8	PDB PD
Dell OptiPlex 755	1	8	Library Children's floor room behind circulation desk
Dell monitor	1	8	Library Children's floor room behind circulation desk
Canon MX 870 inkjet printer	1	5	Library Children's floor room behind circulation desk
Dell Monitors	4	8+	Library Main floor room outside Director's office
Dell OptiPlex 755	1	8	Library Main floor room outside Director's office
Dell Dimension	1	10	Library Main floor room outside Director's office

The motion was seconded and passed unanimously.

HEARINGS/OTHER SCHEDULED MATTERS

REQUEST TO HOLD CIVIL WAR RE-ENACTMENT ON ACADEMY HILL

W. Walker indicated that the Police Chief reached out to the residents on and around Academy Hill to inform them about the upcoming Civil War Re-enactment to be held concurrent with the Cracker Festival from October 19-22.

W. Walker made a motion to approve the application to hold a Civil War Re-enactment on Academy Hill from October 19-22. The motion was seconded and passed unanimously.

EXECUTIVE SESSION

There was no executive session at this meeting.

ADJOURNMENT

The meeting was adjourned at 6:11 p.m.

Wayne R. Walker, Clerk
(Prepared by S. Lahtinen)