



**TOWN OF WESTMINSTER  
ZONING BOARD OF APPEALS  
11 SOUTH STREET  
WESTMINSTER, MA 01473**

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TOWN OF WESTMINSTER

Meeting Minutes  
March 16, 2017

**Call to Order:**

The meeting of the Zoning Board of Appeals was called to order at 7:00 PM in Room 222 of the Westminster Town Hall by Chairman Don Frigoletto.

**Roll Call:**

The following members were present: Chm. Don Frigoletto, Members, Robin Brasili, Peter Romano, John Bowen and Aime Denault.

**Approval of Minutes of previous meeting(s):**

A motion was made by Aime Denault to approve the minutes of the meeting from *January 12, 2017*. This motion was seconded by Robin Brasili and approved by a unanimous vote. A second motion was made by Peter Romano to approve the minutes of the meeting from *February 16, 2017*. This motion was seconded by Robin Brasili and approved by a unanimous vote.

**Case #15-05 - 61 Main Street - request for an extension of a Variance previously granted:**

The chairman explained the applicant was unaware of the time-line associated with the granting of the variance. The variance granted is for a garage at this location.

**After discussion among the members of the board, Mr. Denault made a motion to extend the Variance for one (1) year as requested. This motion was seconded by Ms. Brasili and approved by a unanimous vote.**

**New Business:**

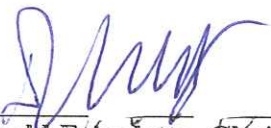
The Chairman notified the members that the hearing on April 20, 2017 for the Westminster Rod and Gun Club will be held at the Elementary School because of the large amount of people expected to attend. Mr. Bowen suggested that the attorney representing the applicant submit his presentation prior to the meeting so the board has time to prepare.

The Chairman also notified the board that he will be submitting his resignation and stepping down from the Board after the meeting of April 20, 2017. He stated that the time he has devoted to the board has been a rewarding learning experience.

The Chairman then asked the secretary to step out of the room to discuss the compensation for the Zoning Board of Appeals secretarial position. The board discussed the terms and invited her back into the room. The Chairman stated to the secretary, that the rate would not change per hour but the position would receive a *minimum* of five (5) hours of the hourly rate for each meeting. This will include preparation for the meeting and minutes. **The new terms were approved by a unanimous vote.**

A motion by Mr. Romano to adjourn was seconded by Ms. Brasili and passed with a unanimous vote.  
The meeting was adjourned at 7:50 p.m.

The next regularly scheduled meeting of the ZBA is Thursday, April 20, 2017.

	<u>4/20/17</u>
Donald Frigoletto, Chairman	Date