



Capital Planning Committee

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TOWN OF WESTMINSTER

To: Town Clerk
From: Capital Planning Committee
RE: Capital Planning Committee meeting minutes for March 17, 2020

Members present: Keith Harding, Jim Delisle, Steve Rocheleau, and Lisa Rocheleau. Gary McDonald

Ex officio members present: Melody Smith, Ralph LeBlanc - Representing the Park and Recreation and Little League, and Andrew Storm (remote/on phone) Representing the School Department for the Elementary School Playground

The meeting was called to order at 6:03 PM in the Selectmen's Chambers at Westminster the Town Hall.

- Ralph LeBlanc explained his request for \$15,000 for a new 10X20 storage shed for the Little League ball fields. The estimates include site preparation and electrical. Pictures of the existing sheds were provided. A quote for the shed was \$10,324.94 and the remainder would be for site preparation and electrical. The discussion that 5% state sales should be excluded for tax exempt status. Specific repairs for the degradation of the existing structure include: (trim, roof, water rot and crushed stone for structure base drainage). Two proposals were submitted, one for FY 2022 and FY 2023.
- Andrew Storm discussed the proposal for the Westminster elementary playground site and improvement and replacing equipment. The current site floods and the equipment has degraded. There are concerns for the equipment safety and handicap accessibility. Total cost \$211,725
- Motion was made by Jim Delisle to support article 22, Capital articles for DPW, seconded by Steve Rocheleau and approved by unanimous consent.
- Motion was made by Jim Delisle to support article 23, Capital articles for Police Department, seconded by Lisa Rocheleau, and approved by unanimous consent.
- Motion was made by Jim Delisle to support article 24, Capital articles for Technology, seconded by Keith Harding and supported by unanimous consent.
- Motion was made by Jim Delisle to support article 25, Chiller for Library, seconded by Lisa Rocheleau and approved by unanimous consent.
- Motion was made by Jim Delisle to support article 26, Trees for Town Common, seconded by Keith Harding and approved by unanimous consent.