



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
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Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

April 13, 2020

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber;
Joshua W. Hall – Director of Public Works, Patrick Haley – Asst. Director
of Public Works

6:00 PM Opened Meeting via teleconference call.

6:03 PM Commissioner Barber made a motion that the Commission approve the meeting minutes of March 9, 2020 as written. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:04 PM Commissioner Butterfield made a motion that the Commission sign the Water Usage Account Quarterly Billing Commitment for April 2020 in the amount of \$183,556.31 and the Sewer Usage Account Quarterly Billing Commitment for April 2020 in the amount of \$262,576.77. The motion seconded by Commissioner Barber. Voted unanimously.

6:05 PM Commissioner Butterfield made a motion that the Commission sign the Water Accounts commitment for the month of March 2020 for \$984.32 and the Sewer Accounts commitment for the month of March 2020 for \$1,386.47. The motion seconded by Commissioner Barber. Voted unanimously.

Worcester Road (partial) Order of Layout

The Director explained that the Route 140/Worcester Road reconstruction project requires an established road layout as MassDOT/FHWA will not authorize the use of construction funds until a layout is established. There were no monumentation recovered by the land survey from the 1754 and 1779 written layouts. The right of way lines were established by centerline of pavement, physical features and evidence recovered by the survey. The Director stated Public Works received the Planning Board non-binding report in favor of accepting the layout.

6:11 PM Commissioner Butterfield made a motion for the Public Works Commission to sign the Order of Alteration and Relocation for a portion of Worcester Road. The motion seconded by Commissioner Barber. Voted unanimously.

Whitmanville Road Bridge Project Update

The Director apprised the Commission that PS&E plans are being finalized. MassDOT is still working remotely to continue progressing projects. The Order of Taking for the easements is being forwarded to the Board of Selectman to review and vote.

Wachusett Brewery Industrial Pretreatment Program discharge permit

The Director and Assistant Director apprised the Commission of the recent update from WBC regarding pumping of the 10,000 gallon sedimentation/pretreatment tank as well as the delivery of sampling/flow equipment.

Ellis Road Water Storage Tank Replacement Project

The Director updated the Commission on the estimated bid advertisement of mid to late May 2020 and construction start after July 1. He stated that the town communications tower is in the process of bidding or receiving bids and that the tank would proceed after the tower. Current cost estimate is still within appropriation.

Whitman River Sewer Improvements Project Update

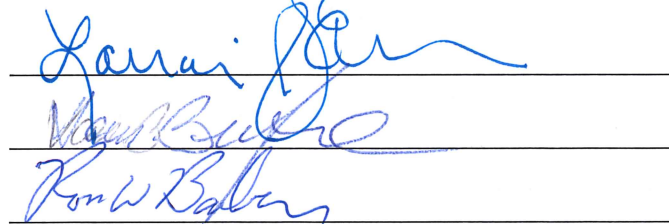
The sewer system evaluation surveys (SSES) component of the USDA grant has started with manhole inspections and CCTV pipeline inspections on Depot and East Roads. South and Church Streets will follow. The work follows Phase 1 of the I/I Control Plan.

Route 140 Reconstruction and Improvements Project Update

The Director discussed both projects. Project 1, Narrows Rd to Patricia Rd, is still planned for FY2021 construction. Project 2, Patricia Rd to Princeton townline, is being considered for FY2023 with 75% design submittal shortly to MassDOT.

6:26 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Commissioner Barber. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION


Three handwritten signatures in blue ink are positioned over three horizontal lines. The top signature is the most prominent and appears to be 'Lauri'. The middle signature is less legible but appears to be 'Tom Barber'. The bottom signature is also less legible but appears to be 'Tom Barber'.

Documents / Exhibits

1. Worcester Road (partial) Order of Layout