

WESTMINSTER ADVISORY BOARD
MEETING MINUTES
April 8, 2019

PRESENT

Burt Gendron, Erin Casali, Lisa Rocheleau, Missy Banks, Joe Serio

CALL TO ORDER

Meeting of Advisory Board called to order at 7:04pm in Room 128 at Westminster Town Hall.

MINUTES APPROVAL

Erin submitted the minutes from the March 11, 2019 meeting for approval.

MOTION to approve the minutes, Lisa, seconded by Missy; APPROVED.

CORRESPONDENCE TO THE BOARD

Public Safety Building Feasibility Study Committee requested a meeting with the Board of Selectmen, Advisory Board and Capital Planning Committee to discuss the results of their initial findings. To be determined if Advisory Board can get a quorum.

Management letter was received from the Town Auditor. Pension – the auditor suggested that the Town establish a pension stabilization fund (similar to the OPEB stabilization account previously established) which would be a funding source and help with the Town's bond rating. The Advisory Board will discuss it with the Board of Selectmen at a future meeting when more information is presented by the actuary.

AGENDA ITEMS

ML Antobelli, Chair of Ag Com, came to the meeting to discuss her articles (none of which are going to be in the ATM). There will be \$1000 in the Town Administrator to have a shared recording secretary which can be shared amongst all the boards. Still open for a policy to be written by the personnel board to describe those boards/committees which would be able to utilize the resource, however the funds are included in the 2020 budget.

Rita McConville, Health Agent Board of Health, came to the meeting to discuss a Request for Transfer from Reserve Fund as the Board of Health is over budget on multiple expense account lines. There were updates necessary to be made to the transfer request and the Board requested additional details on the overages which will be provided in the next meeting. To date, the Board has received detail at an account level of the amounts incurred to date, but further details have been requested.

Discussion of FY2020 Draft Budget

Board reviewed an updated version of the budget and summary of the warrants for the Annual Town Meeting. Summary of votes on articles to date below:

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