



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

May 11, 2020

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber;
Joshua W. Hall – Director of Public Works, Patrick Haley – Asst. Director
of Public Works

6:00 PM Opened Meeting via teleconference call.

6:01 PM Commissioner Butterfield made a motion that the Commission sign the Water Accounts commitment for the month of April 2020 for \$316.71 and the Sewer Accounts commitment for the month of April 2020 for \$41.31. The motion seconded by Commissioner Barber. Voted unanimously.

6:03 PM Commissioner Barber made a motion that the Commission approve the meeting minutes of April 13, 2020 as written. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:04 PM Commissioner Barber made a motion that the Commission approve the meeting minutes of April 27, 2020 as written. The motion seconded by Commissioner Butterfield. Voted unanimously.

Annual Water/Sewer Rate Review

Discussed 5.5% sewer rate increase for FY2021.

6:12 PM Commissioner Barber made a motion to increase sewer rate by 5.5% for FY2021. The motion seconded by Commissioner Butterfield. Voted unanimously.

Reschedule May 25, 2020

Discussed rescheduling meeting from May 25, 2020 to June 1, 2020.

Whitmanville Road Bridge Project Update

No new update.

Wachusett Brewery Industrial Pretreatment Program discharge permit

Discussed WBC recent update.

Ellis Road Water Storage Tank Replacement Project

The Director updated the Commission on the design of the new tank.

Whitman River Sewer Improvements Project Update

The Director updated the Commission on the CCTV pipe inspection work and the inline sewer storage system inspection.

Route 140 Reconstruction and Improvements Project Update


No new update.


Other Items:

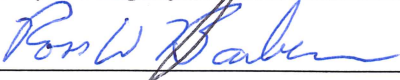
- The Director updated the Commission on the Narrows Road bridge project
- The Director apprised the Commission that an application was submitted for a \$200,000 Culvert Replacement Municipal Assistance Grant for replacement of the Old Town Farm Road culvert
- Updated the Commission on the water/sewer fees survey

6:28 PM Commissioner Barber made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION







Documents / Exhibits

1. Sewer Projected Revenues and Expenses