



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
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Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

June 1, 2020

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber;
Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting via teleconference call.

6:01 PM Commissioner Butterfield made a motion that the Commission sign the Water Accounts commitment for the month of May 2020 for \$632.25 and the Sewer Accounts commitment for the month of May 2020 for \$3,207.69. The motion seconded by Commissioner Barber. Voted unanimously.

Whitmanville Road Bridge Project Update

No new update.

Ellis Road Water Storage Tank Replacement Project

The Director updated the Commission on the design of the new tank and town communications tower.

Whitman River Sewer Improvements Project Update

The Director updated the Commission on the manhole/CCTV pipe inspection work and the inline sewer storage system inspection.

Route 140 Reconstruction and Improvements Project Update

The Director updated the Commission regarding Project 2, Patricia Road to Princeton townline has been submitted to MassDOT for 75% design review.

6:05 PM Pole Petition Hearing West Princeton Road

Chairman Emerson opened the public hearing. Robert Williams from National Grid presented the project. Mr. Williams stated that the pole is needed to provide power to a new home at 267 West Princeton Road. The Director stated that he met with National Grid on site to review pole locations and are acceptable as currently staked. Joyce Lucander, an abutter asked if there would be any disruption of service during installation of new poles. Mr. Williams stated no. Commissioner Butterfield made a motion to close the public hearing. The motion seconded by Commissioner Barber. Voted unanimously. Chairman Emerson closed the public hearing at 6:09 PM. Commissioner Butterfield

made a motion to grant the pole petition request. The motion seconded by Commissioner Barber. Voted unanimously.

Leino Park Water District abatement request

The Director discussed the request with the Commission. Derek Knerr, Leino Park Water District Treasurer and Phil & Jayne Sokol, 2 Ridge Avenue were present to discuss.

6:23 PM Commissioner Butterfield made a motion to abate the water bill 75% based on previous same period usage. The motion seconded by Commissioner Barber. Voted unanimously.

6:24 PM Commissioner Butterfield made a motion to sign the MassDOT Municipal Bridge Reimbursement Request in the amount of \$36,699.35 for Narrows Road over Wyman Pond Outlet bridge. The motion seconded by Commissioner Barber. Voted unanimously.

6:26 PM Commissioner Butterfield made a motion to sign the MassDOT Municipal Bridge Reimbursement Request in the amount of \$29,210.35 for Narrows Road over Wyman Pond Outlet bridge. The motion seconded by Commissioner Barber. Voted unanimously.

6:28 PM Commissioner Butterfield made a motion to sign the MassDOT Chapter 90 Reimbursement Request in the amount of \$1,988.34 for intersection design improvements on Narrows Road at East Road. The motion seconded by Commissioner Barber. Voted unanimously.

6:29 PM Commissioner Butterfield made a motion to sign the MassDOT Chapter 90 Reimbursement Request in the amount of \$60,349.32 for Route 140 75% engineering design costs. The motion seconded by Commissioner Barber. Voted unanimously.

Pool Fill Policy

The Commission discussed instituting a sewer credit policy for filling swimming pools. The Commission will continue the discussion at their next meeting.

6:41 PM Commissioner Butterfield made a motion to extend the contract for street line painting to Hi-Way Safety Systems Inc. The motion seconded by Commissioner Barber. Voted unanimously.

6:42 PM Commissioner Butterfield made a motion to extend the contract for Tree Removal and Pruning Services to K.A. Honkala Tree Service. The motion seconded by Commissioner Barber. Voted unanimously.

6:43 PM Commissioner Butterfield made a motion to extend the contract for Structure Adjustments to Martinez Road Construction Inc. The motion seconded by Commissioner Barber. Voted unanimously.

6:44 PM Commissioner Butterfield made a motion to extend the contract for Ultra Low Sulfur Diesel Fuel to Dennis K. Burke Inc. The motion seconded by Commissioner Barber. Voted unanimously.


Wachusett Brewery Industrial Pretreatment Program discharge permit
Discussed WBC recent update.


Other Items:


- The Director updated the Commission on the Narrows Road bridge project
- Change meeting dates 6/8 & 6/22 to 6/15 & 6/29
- Town Meeting reminder 6/20/2020

6:47 PM Commissioner Barber made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION







Documents / Exhibits

1. Pole petition – West Princeton Road
2. MassDOT Chapter 90 Reimbursement Requests
3. FY2021 contract extensions

