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Westminster Capital Planning Committee

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Meeting minutes for June 18, 2019

TOWN OF WESTMINSTER

Meeting was called to order 6:07 pm, Selectmen's Office Room 205, Westminster Town Hall.

Members present: Jim DeLisle, Steve Rocheleau, Gary McDonald, Keith Harding,

Ex Officio Members present: Karen Murphy

Absent: Lisa Rocheleau, Melody Gallant.

Public Safety Building Committee chartered to investigate possible locations and building requirements for Fire/Police. Jim DeLisle will represent Capital Planning on the committee.

Review of Town Hall 5-Year Capital Plan, list in order of priority and timing as follows:

VE2 maintenance pickup truck with cap, desired 2020, will inquire about pickup that Fire Dept is scheduled to replace in 2023 to see if it can be repurposed to Town Hall. Possible use F350 pickup from DPW to cover gap until 2023. Will inquire with Josh Hall at August Capital Planning meeting.

Employee parking lot resurfacing, 2024, \$43,000 estimated cost.

Boiler replacement scheduled for 2025, no estimate for cost submitted

Hallway flooring replacement, 2026, no estimate for cost submitted

Motorize the security grates in Town Clerk and Collector's offices, 2026, no estimate for cost submitted.

Replace flooring in high traffic areas, 2027, no estimate for cost submitted

Resurface front parking lot, 2027, no estimate for cost submitted

Coop Building on Leominster Street, replacement of overhead doors. No cost estimate

Senior Center representatives submitted a notice of future needs including carport for the van, landscaping needs, generator for use as emergency shelter and development of rear parking lot (likely to be deferred until housing development plans are settled)