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TOWN OF WESTMINSTER

**TOWN OF WESTMINSTER  
ZONING BOARD OF APPEALS  
11 SOUTH STREET  
WESTMINSTER, MA 01473**

**Meeting Minutes  
July 13, 2017**

**Call to Order:**

The meeting of the Zoning Board Of Appeals was called to order at 7:06 PM at Westminister Town Hall, 11 South Street, Westminister, MA by Acting Chairman John Bowen.

**Roll Call:**

The following members were present: Acting Chm John Bowen, Members Robin Brasili and Peter Romano, and Recording Secretary Joseph Benavidez. Planning Board Chairman Jon Wyman was also present.

**Approval of Minutes from previous meeting(s):**

NA

**Case #17-02 - Lead the Way Development - 190 & 194 Narrows Road**

Acting Chm. Bowen opened the hearing on Case #17-02 at 7:07 PM. Mr. Bowen explained that an agreement was made to extend the deadline for a decision until August 15, 2017 and that representatives would attend a hearing on July 27, 2017.

Mr. Romano made a motion to close the hearing until July 27, 2017. The motion was seconded by Ms. Brasili and approved by a unanimous vote.

**New Business**

Ms. Brasili made a motion to cancel the regularly scheduled July 20, 2017 meeting. The motion was seconded by Mr. Bowen and approved by a unanimous vote.

After discussion, ZBA members agreed to allow Recording Secretary Joseph Benavidez to pick up and read any and all mail given to the board. Mr. Benavidez will compile short, bulleted list

regarding the mail's contents for the members and photoscan and email any and all letters concerning cases. Mr. Benavidez will also provide the Town Clerk with copies of letters for the official ZBA records.

**Ms. Brasili made a motion to adjourn the meeting at 7:23 p.m. This motion was seconded by Mr. Romano and approved by a unanimous vote.**

  
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Zoning Board of Appeals Members

9/21/17  
Date