



## Capital Planning Committee

Town Clerk  
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TOWN OF WESTMINSTER

To: Town Clerk  
From: Capital Planning Committee  
RE: Capital Planning Committee meeting for Aug. 20, 2019

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Meeting minutes for Aug. 20, 2019

Members present: Keith Harding, Gary McDonald, Jim DeLisle, Steve Rocheleau, and Lisa Rocheleau.

Ex officio members not present: Melody Smith, Karen Murphy

Guests: Technology advisors: David Monty and Jon Maxwell. DPW representatives: Patrick Haley, Joshua Hall, Vance Butterfield, and Ross Barber.

The meeting was called to order at 6:05 PM in the selectmen's chambers at the Westminster Town Hall.

- Lisa Rocheleau moved to accept minutes of July 23 meeting as amended, seconded by Keith Harding and approved by unanimous consent.
- Review of technology capital plan with Jon Maxwell and David Monty. No changes to the plan except to add \$40,000 for year 5 (2026). This is the customary article to upgrade and maintain computers and technology.
- Review of DPW capital plan with DPW representatives and changes to the plan as follows:
  - Move VE-6 for \$100,000 from 2021 to 2022
  - Move VE-11S for \$60,000 from 2022 to 2021
  - Move VE-19 for \$40,000 from 2022 to 2021
  - Move VE-9 for \$50,000 from 2025 to 2024
  - Move VE-10 for \$100,000 from 2024 to 2025
  - Move VE-14 for \$250,000 from 2026 to 2025
  - Move VE-15 for \$235,000 from 2025 to 2026
  - Add WE-5 for \$100,000 water tank repair to year 2022
  - Add WE-3 for \$100,000 pump station generator to year 2025