

Accepted & voted
10/21/2020



Capital Planning Committee

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2020 OCT 27 AM 10:46
TOWN OF WESTMINSTER

To: Town Clerk
From: Capital Planning Committee
RE: Capital Planning Committee meeting for Sept. 23, 2020

Meeting minutes for Sept. 23, 2020

Members present: Keith Harding, Gary McDonald, Jim DeLisle, Steve Rocheleau, and Lisa Rocheleau.

Ex officio members present: Mark Hawke

Guests: Kyle Butterfield, Ralph LeBlanc and Adam Bean

The meeting was called to order at 6:03 PM in the selectmen's chambers at the Westminster Town Hall.

- Lisa Rocheleau moved to accept minutes of Aug. 19 meeting, seconded by Jim DeLisle and approved by unanimous consent.
- Review of the Fire department capital plan:
 - Estimate to replace KME fire engine VE-9 scheduled in 2025 is estimated to cost an additional \$50,000
 - Capital planning recommends the repurposing of VE-18 pickup truck, at time of trade in 2023
 - The \$15,000 article for VE-16 boat and trailer will be used for a new trailer, motor, and rescue equipment. The boat is still in good condition.
 - Portable radio replacement will be moved forward by one year, from 2027 to 2026 to bundle purchase with the police department radios
- Review of the Police department capital plan
 - VE-8 trailer and ATV scheduled for replacement in 2023 can extend life.
 - BP-6 fingerprint scanner scheduled for replacement in 2024 can extend life.
 - BP-16 portable defib scheduled for 2024 can be pushed to 2025. Also will look into possibility of have equipment recertified rather than replaced.