

TOWN OF WESTMINSTER

Town Government Study Committee (TGSC)

Meeting Minutes for October 27, 2016

Members Present: Dan Bartkus Adam Collette, John Fairbanks, Roy Hughes, Connor Robichaud, Lisa Rocheleau, Jon Wyman, Wayne Walker

Members Absent: Dan Gilbreath

At 6pm, the meeting began with a presentation from Bernie Lynch of Community Paradigm Associates, LLC. His 35-year career in municipal government has given him a broad perspective on government structure. He has spent a substantial time in an executive capacity, serving 20 years as executive secretary in Chelmsford, 8 years as city manager in Lowell, and for a time in Winchendon as an interim town manager. He currently employing his expertise in municipal government as a consultant working to help communities study, understand, and when necessary, improve their government structures and has incorporated a broad spectrum activities ranging from interviewing town employees to facilitating review committee discussions, drafting town charters.

Presently work ongoing in Southampton, Winchendon, and Millis of this sort. In particular while working in Southampton where he emphasized there was a lack of centralized authority. Mr. Lynch said there is utility in interviewing staff. He also suggested that public forums would be useful to us down the road. Mr. Lynch mentioned that there may be state grant programs which may be of use to us, a community compact program.

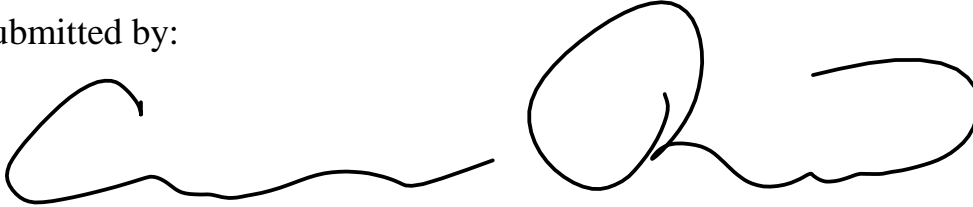
Lisa Rocheleau made a motion to approve the last meeting's minutes and Jon Wyman seconded the motion. The motion passed unanimously and the minutes were approved.

After Mr. Lynch left, the Committee briefly reviewed interviews that have been conducted with Westminster town staff, beginning with the Treasurer, Personnel, Board of Selectmen, Police Chief, and Town Administrator positions.

The next meetings are set for November 17 at 7pm and December 8 at 7pm.

Connor Robichaud made a motion to adjourn at 8:25pm; Wayne Walker seconded the motion and it unanimously approved.

Submitted by:

A handwritten signature in black ink, consisting of a large, stylized 'C' followed by a series of loops and a final horizontal stroke.

CONNOR ROBICHAUD
Clerk, Town Government Study Committee